
ATTENTION OF:
All Louisiana Weatherization Assistance
Program (WAP) Providers

Memorandum: LA WAP 04

ISSUED: May 25, 2021

SUBJECT: Louisiana Energy Audit Procedures Manual - Weatherization Assistant Audits for Site Built Residential Structures (NEAT v.8.9) Release

To ensure that energy audit procedures of sufficient technical rigor are used in the U.S. Department of Energy's (DOE's) Weatherization Assistance Program (WAP), Grantees must submit their energy audit procedures to DOE for approval every five years.

The State of Louisiana received conditional DOE approval of its audit procedures for Site-Built Single Family and Manufactured Housing using the Weatherization Assistant (NEAT/MHEA v.8.9) software on August 13, 2019. The conditions required the development of the Louisiana Energy Audit Review Checklist to be included in each Quality Control Inspection (QCI) and the development of a Louisiana specific Energy Audit and Inspection Process Manual.

Effective today, the Louisiana Housing Corporation is officially releasing the Louisiana Energy Audit Procedures Manual for Weatherization Assistant Audits for Site Built Residential Structures (NEAT v.8.9).

Implementation of this manual is required at the Subgrantee level no later than July 1, 2021 (PY2021).

This manual covers Louisiana expectations for field data collection methods, diagnostic testing procedures, software data entry methods, energy audit verification, and final inspection procedures that include reconciliation of energy audit recommendations with final scope of work.

If you have any questions regarding the information in this Memorandum, please contact Lauren Holmes, Program Administrator at lhartley@lhc.la.gov.